

MINUTES

COMMITTEE: MANAGEMENT COMMITTEE

DATE: MONDAY 26th JANUARY 2026

VENUE: CONFERENCE ROOM, 40 WEST STEWART STREET OR
REMOTELY VIA ZOOM

TIME: 6:30 PM

PRESENT: RONNY LEE (RL) (CHAIR)
JIM MCELENY (JMCE)
NANCE SMITH (NS)
OLIVE YIGA (OY) (*Virtual from Item 5.0*)
DAVE ROBINSON (DR)(CO-OPTEE)
WILLIE WILSON (WW)
JUNE GLANCY (JG) (SECRETARY)
AYODELE ONI (AO)(CO-OPTEE) (*Virtual*)
KIRSTY WILSON (KW) (*Virtual*)
MARGARET MCKAY (MMcK)

IN ATTENDANCE: - SEAN CONNOR, CHIEF EXECUTIVE OFFICER (CEO)
KES CAMERON, DIRECTOR OF FINANCE (DOF)
SUHKDEEP HOPPER, DIRECTOR OF PROPERTY (DOP)
MARY MCCREADIE, CORPORATE SERVICES & ADMIN
SUPERVISOR (MINUTE TAKER)
ROBERT BOYD (RB) (IT MANAGER)(ITEM 1.0 ONLY) (*Virtual*)

APOLOGIES:- SANDRA MCMENAMIN (SM) (CHAIR)
VERONICA RASMUSSEN (VM) (VICE-CHAIR)

REFERENCE: MIN/MAN/26JAN26/MMCC

Item

Lead Action Time-scale

1.0 CHAIRPERSON'S REMARKS

In the absence of the Chair and Vice Chair, it was unanimously agreed, with RL's approval, that RL would act as Chair for this meeting.

The CEO introduced RB, the Association's new IT Manager. RB advised he is developing a workplan to support the Associations move to a digital platform and will review how to maximise use of existing software.

RB left the meeting at this point.

1.1 Health and Safety

The Chair advised members of the relevant Health & Safety procedures.

1.2 Apologies





















Apologies were received from SM and VR.

1.3 Declaration of Interest

None.

1.4 Gift & Hospitality Register

Members noted the following items received:

03/12/25		Box of Quality Street
03/12/25		2 Boxes of Biscuits
11/12/25		2 Large Hampers (each contains - 6 bottles of wine, chocs, teabags, coffee, sugar) 2 boxes of Beer & 2 of Cider
12/12/25		1 Box of Heroes & 2026 Calendars
15/12/25		2 boxes of Biscuits
16/12/25		2 boxes of Biscuits
17/12/25		1 box of Quality Street
17/12/25		2 Boxes of Cakes
17/12/25		1 Xmas Ornament
18/12/25		1 Bottle Whiskey, 1 Bottle Vodka & 1 Box Celebrations
18/12/25		1 Bottle Red & 1 Bottle White Wine & 1 Tin Quality St
19/12/25		1 box Thorntons Chocolates & 1 Box of Heroes Chocolates
22/12/25		1 white & 1 red bottle of wine, 1 x Quality St & 1 x Tub Roses, 1 x Box of Biscuits
22/12/25		1 x Tub of Heroes 
22/12/25		1 Box of Shortbread & 1 Small Bottle of Prosecco 
22/12/25		£50 Buzzworks Voucher, 1 Box Biscuits, 1 Box Milk Tray & 2 Bottles Prosecco
23/12/25		1 x Box of Quality Street & 2026 Calendars
22/01/26		Won at an Event = 4 Tickets for Morton Match 31/01/26 (Julie & Ellie)

All items received in December were raffled amongst Committee & Staff. £150 was collected & will be donated to charity.

Item		Lead Action	Time-scale
2.0	FOR APPROVAL / RATIFICATION		
2.1	Management Committee Meeting of 1 st December 2025 The minutes of the Management Committee Meeting of 1 st December 2025 were proposed by JMcE and seconded by NS as a true and accurate record of the meeting.		
2.2	Matters Arising None.		
2.3	Use of Seal Members granted retrospective Use of Seal for the following: 19/12/2025 – Exclusive Occupancy Agreement - S/O, [REDACTED] 23/12/2025 – Exclusive Occupancy Agreement – S/O [REDACTED]		
3.0	DEFERRED ITEMS/ROLLING ACTION SCHEDULE Noted by Members.		
4.0	FOR DECISION		
4.1	Governing Body Action Plan The CEO advised he is working on the Action Plan with the SC&GO, [REDACTED]. The Plan is almost complete, but recommended deferring February to allow additional time to finalise. Members approved this Item to be deferred until Feb or March 2026.	CEO	Feb/ Mar 26
4.2	Drone Operations Policy Review The DOP presented the Drone Operations Policy which has been reviewed in line with the Association’s Policy Review Timetable. There are no proposed amendments. Members approved the Policy for immediate use.		
4.3	Landscaping Staffing The DOP presented the report, seeking approval to recruit a temporary seasonal Landscaping Assistant. Members considered the content in the report and following discussion, approved recruitment for this position.		
4.4	[REDACTED] Contract Renewal The [REDACTED] F presented the report, advising the current contract for the Associations payment platform ends in March 2026. Members considered the content of the report and approved awarding a new 2 year contract to [REDACTED] via the Northern Housing Consortium, with an optional 2 year extension.		
	<i>OY joined the meeting at this point.</i>		
5.0	FOR DISCUSSION		
5.1	Strone Farm Update [REDACTED]		

Item

Lead Action Time-scale

[REDACTED]

[REDACTED]

5.2 Internal Management Planning Day – 11th March 2026
The CEO advised that the IMP/Strategy Day will take place on Wednesday 11th March 2026 at the Tontine Hotel, focusing on the Business Plan. Richard Meade, CEO of SFHA has been confirmed as 1 of the external speakers. Members discussed the use of a Facilitator, and the CEO recommended this to keep the event on schedule and allow staff to focus on participating in the workshops. **Noted by Members.**

5.3 OTHA 25 Year Anniversary (2026)
The CEO advised the Association will be celebrating its 25th Anniversary on 11th April 2026. A working party has been formed, with a number of events planned throughout the year and budget allocated. An invitation was extended to Committee Members to join the working party. MMcK agreed to join. Members agreed the events planned look great, and credit to be passed to the working party for pulling these together. **Noted by Members.**

6.0 FOR INFORMATION / ASSURANCE

6.1 Housing & Technical Services Sub Committee Minutes of 16th September 2025
Noted by Members.

6.2 Elected Members Protocol Process
The CEO presented this new process for handling enquiries from Elected Members.

[REDACTED]



6.3 Corporate Parent Statement
The CEO presented this new statement which sets out the vital role the Association plays as a key partner in supporting care experienced children and young people. Although not a statutory corporate parent, the Association commits to applying corporate parent principles by promoting stability, understanding individual needs, removing barriers, working with partner agencies to support positive outcomes.

[REDACTED]

Noted by Members.



7.0 AFFILIATIONS/TRAINING & CONFERENCES

7.1 EVH Membership Subscription Renewal
The CEO advised the 2026 EVH membership subscription was due for renewal and recommended continuing membership. **Approved by Members.**

Item		Lead Action	Time- scale
8.0	<p data-bbox="256 215 379 241">A.O.C.B.</p> <p data-bbox="256 248 1276 418">The CEO advised he had shared details of the Chairs Network Event on 28th January, hosted by CVS Inverclyde, with the Association's Chairs and will continue to forward local event information, which Members advised they were happy to receive. A Member suggested the Chairs Network details be shared with all Members in terms of succession planning.</p>		

The meeting finished at 7.30pm with a vote of thanks to RL for chairing the meeting.